

Job Description: Summer Church Camp Director

Position: Summer Camp Director

Location: Holy Trinity Inwood, Manhattan, NYC

Duration: August 3-September 10

Hours: Full-time during camp hours.

Overview:

The Summer Camp Director will lead, manage, and coordinate a three-week summer camp program for school-age children ages 6-12. The program will run from August 17 through September 9. The director will oversee daily operations, staff, and enrichment activities, ensuring a safe, engaging, and fun environment for up to 30 children.

Responsibilities:

- Plan, organize, and implement daily camp activities
- Recruit, train, and supervise counselors and volunteers
- Develop and maintain a camp schedule
- Communicate effectively with parents,
- Ensure the safety and wellbeing of all campers
- Implement safety protocols
- Manage camp budgets, supplies, and resources efficiently.
- Coordinate with other church staff and community members.

Qualifications:

- B.A. degree.
- Previous experience in camp management or education.
- Strong organizational skills.
- Excellent communication and interpersonal abilities.
- Passion for working with children and developing their skills
- First Aid and CPR certification preferred

Stipend Information:

- **Camp Director Stipend: \$5000**
- **Counselor Stipend:** \$2000 per counselor for the three-week program, based on their experience and responsibilities.

To Apply: Please send Resume to office@holytrinityinwood.org