



The Office of Congregational Vitality and Formation
Episcopal Diocese of New York

2020 HISPANIC/LATINX MINISTRY GRANTS APPLICATION

This form is for program grants only. It is not for clergy compensation or outreach ministries.

Complete and return cover page and application to:

Office of Congregational Vitality and Formation
C/O Canon Victor Conrado
Episcopal Diocese of New York
1047 Amsterdam Avenue
New York, NY 10025

You may also scan and then e-mail your application as an attachment to:

cvf@diocesenyc.org

(please submit all documents in a single PDF or zip file)

Applications must be postmarked or e-mailed by:
WEDNESDAY, JANUARY 15, 2020.

***Late applications will not be considered.
Applications by fax cannot be accepted.***



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Application Cover Sheet

Parish Name, Location and Mailing Address: _____

Clergy-in-Charge: _____

Clergy's E-mail Address: _____

Warden(s): _____

Warden's E-mail Address: _____

Treasurer: _____

Treasurer's E-mail Address: _____

Grant Application Contact Person: _____

Daytime Phone: _____

E-mail Address: _____

Amount Requested: _____

Please confirm the following: (An explanation for any "No" answers given above must be attached.)

1. The 2017 Parochial Report has been submitted to the Diocese
 Yes
 No
2. The 2017 audit has been submitted to the Diocese
 Yes
 No
3. Diocesan Assessment or CSP Contribution payments are current
 Yes
 No

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Checklist of Items to Be Submitted:

- Cover Sheet
- Ministry Description (see next page for instructions)
- Copy of 2018 Parochial Report
- Latest financial report, including budget and year-to-date actual figures
- Proposed 2020 budget showing itemized income and expenses for this ministry.
- Copy of Vestry/Advisory Board minutes for meeting at which this application was approved.

Recipients of this grant for the 2018-2019 awards must submit a narrative and financial report on the ministry undertaken with grant received to the Office of Congregational Vitality and Formation. This should include goals met, lessons learned, documentation of expenses, and pictures/graphics/newspaper articles when available.

- We previously received a 2018-2019 Hispanic/Latinx Ministry Grant
 - We have submitted the corresponding reports for last year's grant
- We did not receive a 2018-2019 Hispanic/Latinx Ministry Grant

Clergy-in-Charge

Warden

Treasurer

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Ministry Description Instructions

In narrative form, please provide a concise description of the Hispanic/Latinx Ministry for which you are requesting funding.

In your narrative, be sure to include the following information:

1. What is the purpose of this ministry?
2. How long has this ministry existed?
3. How does this ministry contribute to the Congregational Development of your congregation?
 - a. What are your goals for congregational development this year?
 - b. How does this program help you achieve these goals?
 - c. How will you measure the success/achievement of these goals?
4. Whom does this ministry serve and how does it serve them?
5. On average, how many people are served by this ministry per week?
6. For what specific purpose in the ministry is funding being requested?
7. What other sources of funding (other grants, parish budget, fund-raising, etc.) support this ministry and how much funding do they provide?
8. Any other information you feel would be helpful in evaluating this request.

If you are submitting electronically, please submit all documents in a single PDF or zip file.

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