



Trinity School

ASSOCIATE CHAPLAIN JOB ANNOUNCEMENT

Trinity School, a co-educational, K-12 institution located on the Upper West Side of Manhattan, seeks an Associate Chaplain beginning September 2022.

Interested candidates must be enthusiastic about working in a pluralistic and academically rigorous Episcopal school. Important attributes include the ability to: work collegially, build relationships within and outside the school community, and organize groups of people to participate in chapel. The Associate Chaplain must: be passionate in connecting with students, faculty members and parents; know and celebrate a deep understanding of the pluralism of faith traditions; able to envision the interplay of the arts and service as spiritual life; and demonstrate interest and capability in cultivating mindful presence and ritual in the lives of children, adolescents and adults. With a spirit of joy, warmth and good will, chaplains are available and ready to teach, preach, pastorally counsel and learn in a school that celebrates an expanse of religious, cultural and philosophical points of view. This position is a community builder and works across divisions and departments coordinating the vital work of the Chaplaincy and chapels.

The Associate Chaplain reports to the Lead Chaplain. Responsibilities include:

Liturgical:

- Assist the Lead Chaplain in planning, organizing, and leading three weekly divisional chapel services.
- Ally with the Lead Chaplain in planning, organizing, and leading the school's four All-School Chapel services, Matriculation Service, Baccalaureate service, and weekly communion services.

Pastoral:

- Minister to the needs of students, employees, and families as opportunities present themselves. Such services may include (but are not limited to) crisis and grief counseling as well as other assistance.
- Promote and encourage the spiritual well-being of the community.
- Maintain a visible presence in the all-school community.
- Exemplify care and strength with both verbal and written communication.
- Manage confidential information in compliance with the law and best practices.

Educational:

- Teach in the Religion, Philosophy, and Ethics Department.

School and Community Life:

- Collaborate with the Lead Chaplain and others to set and implement the goals of the Office of Chaplaincy.
- Attend divisional and departmental faculty meetings as well as full faculty and staff meetings.
- Partner with the Office of Equity and Inclusion and enliven the school's commitment to equity and inclusion. Demonstrate intercultural competence, ability to work with students, families, colleagues of diverse backgrounds and identities.
- Support the work with the Office of Public Service and team with the office's service learning opportunities.
- Facilitate creative connections between the Office of Chaplaincy, Visual and Performing Arts.
- Be an integral part of the broader life of the school.
- Maintain an active presence in NAES.
- Help build, shape and guide the co-creation of chapels' liturgy with the Lead Chaplain, Chapel Councils and Chapel Coordinators.

Qualifications:

- Be an ordained priest or minister with experience in schools preferred.
- Knowledge of current best practices in school chaplaincy.
- Committed to the principles of the school's distinctive Episcopal identity while serving a religiously pluralistic school community.
- Must have excellent interpersonal skills, a sense of humor, and a sensitivity in dealing with difficult situations.
- Experience with children, teaching, and the complex dynamics of independent school cultures.
- Be enthusiastic, motivated, and able to work with multiple constituencies.
- Digital literacy: proficiency in Google Docs/Sheets/Slides and other web based applications; Zoom/video conferencing experience, as appropriate to job responsibilities; flexibility and willingness to learn and adapt as digital tools evolve.

An Equal Opportunity Employer, Trinity School seeks candidates who will add to the diversity of its school community. More than this, Trinity is expressly committed to becoming an anti-racist institution and is calling on all members of its community to join in this important work.

Interested candidates should post a resume as well as a cover letter outlining their readiness for this position to <http://trinityschool.applicantstack.com/x/openings>.